

Deliverables
(Study Step 1: Agency Legal Directives, Plan and Resources)

Agency Responding	Commission on Prosecution Coordination
Date of Submission	April 6, 2018

Item #	Deliverable	Applicable Laws	Is deliverable provided because...	Optional - Service or Product component(s) (If deliverable is too broad to complete the remaining columns, list each product/service associated with the deliverable, and complete the remaining columns)	Associated Organizational Unit	Does the agency evaluate the outcome obtained by customers / individuals who receive the service or product (on an individual or aggregate basis?)	Does the agency know the annual # of potential customers?	Does the agency know the annual # of customers served?	Does the agency evaluate customer satisfaction?	Does the agency know the cost it incurs, per unit , to provide the service or product?	Does the law allow the agency to charge for the service or product?	Additional comments from agency (Optional)
1A	Coordinate administrative functions of the Solicitors' Offices	S.C. Code Ann. §1-7-940(A)(1)	Require	Provides human resources assistance for the Solicitor and one administrative assistant in each Circuit.	Administrative Assistant	Yes	Yes	Yes	No	Yes	No	SCCPC does not formally evaluate the outcome obtained by customers, but is informed if there is a problem.
1B			Require	Coordinates and provides support for diversion programs in the Solicitors' offices.	Executive Director and Pre-Trial Intervention & Grants Coordinator	Yes	Yes	Yes	No	Yes	No	SCCPC does not formally evaluate the outcome obtained by customers, but is informed if there is a problem.
2	Provide state budget support to Solicitors	S.C. Code Ann. §1-7-940(A)(2)	Require	Prepares and submits budgets of Judicial Circuit Solicitors to General Assembly.	Executive Director and Administrative Assistant	Yes	Yes	Yes	Yes	No	No	
3	Collect Judicial Circuit Solicitors' expenditure reports and submit to Legislature	Proviso 117.109, 2017-2018 S.C. Appropriation Act Part 1B	Require	Provides expenditure reports and revenue streams for each Judicial Circuit Solicitor to Chairmen of Senate Finance Committee and House Ways and Means Committee	Executive Director and Administrative Assistant	Yes	Yes	Yes	Yes	Yes	No	
4	Encourage, develop, coordinate, and conduct legal education and other training	S.C. Code Ann. §1-7-940(A)(3)	Require	Provides legal education and training for Solicitors' offices and affiliate services, other prosecution offices, and law enforcement.	Education Coordinator/Senior Staff Attorney, Staff Attorney, and Traffic Safety Resource Prosecutor (traffic-related)	Yes	Yes	Yes	Yes	No	No	See Note A at the bottom of the chart.
5	Provide legal updates	S.C. Code Ann. §1-7-940(A)(3)	Require	Provides case law updates, legislative summaries, and other legal updates to Solicitors' Offices and, as applicable, other prosecution offices.	Education Coordinator/Senior Staff Attorney, Staff Attorney, and Traffic Safety Resource Prosecutor (traffic-related)	Yes	Yes	Yes	Yes	No	No	See Note B and C at the bottom of the chart.
6	Monitor legislation	S.C. Code Ann. §1-7-940(A)(3)	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Monitors legislation related to criminal justice system, juvenile justice system, evidence, court procedure, law enforcement, and other matters related to prosecutors and prosecution, and prepares legislative summaries for Solicitors' Offices and, as applicable, other prosecution offices.	Executive Director, Education Coordinator/Senior Staff Attorney, Staff Attorney, and Traffic Safety Resource Prosecutor (traffic-related)	Yes	Yes	Yes	Yes	No	No	See Note B and D at the bottom of the chart.
7	Monitor changes to court rules affecting prosecutors and prosecution	S.C. Code Ann. §1-7-940(A)(3)	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Provides announcements and summaries of potential and actual changes to court rules for Solicitors' Offices and, as applicable, and other prosecution offices.	Education Coordinator/Senior Staff Attorney and Staff Attorney	Yes	Yes	Yes	Yes	No	No	See Note B and E at the bottom of the chart.
8	Act as clearinghouse for information and distribution of publications and other information	S.C. Code Ann. §1-7-940(A)(3)	Require	Provides prosecution handbooks and other information related to the prosecution of criminal cases and affiliate services.	Education Coordinator/Senior Staff Attorney, Staff Attorney, and Traffic Safety Resource Prosecutor (traffic-related)	Yes	Yes	Yes	Yes	No	No	See Note B and F at the bottom of the chart.

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9	Provide technical service (legal assistance) and support	S.C. Code Ann. §1-7-940(A)(3)	Require	Responds to requests for assistance from prosecutors (including law enforcement officers who prosecute their own cases) with substantive and practical questions related to specific criminal prosecutions.	Education Coordinator/Senior Staff Attorney, Staff Attorney, and Traffic Safety Resource Prosecutor (traffic-related)	Yes	Yes	Yes	Yes	No	No	See Note B at the bottom of the chart.
10	Provide general legal research and assistance	S.C. Code Ann. §1-7-940(A)(3)	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Responds to requests for assistance with general legal research and questions for prosecutors, victim advocates, diversion staff, investigators, paralegals, other prosecution staff and, as appropriate, law enforcement.	Education Coordinator/Senior Staff Attorney, Staff Attorney, and Traffic Safety Resource Prosecutor (traffic-related)	Yes	Yes	Yes	Yes	No	No	See Note B at the bottom of the chart.
11	Provide blank indictments to the Solicitors' Offices	S.C. Code Ann. §1-7-940(A)(3)	Require	Blank indictments are no longer printed and provided to the Solicitors' Offices because the indictments are now generated on computers and printed.	None (this service is no longer provided)	No	No	No	No	No	No	Indictments are now computer generated and SCCPC no longer provides printed blank indictments. (See proposed law change.)
12	Develop protocols related to the review of domestic violence fatalities	S.C. Code Ann. §16-25-720	Require	Develops protocols for use of Judicial Circuit Domestic Violence Fatality Review Committees, and by coroners and others conducting autopsies	Executive Director, Education Coordinator/Senior Staff Attorney, and Staff Attorney	Yes	Yes	Yes	Yes	No	No	In the protocol SCCPC developed for the Committees, a two-year review process was included so that changes could be made to address issues identified by the Committees and SCCPC.
13	Collect and maintain reports from the Solicitors' Judicial Circuit's Domestic Violence Fatality Review Committees	S.C. Code Ann. §16-25-720	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Collects and maintains annual reports from the Solicitors' Judicial Circuit's Domestic Violence Fatality Review Committees	Education Coordinator/Senior Staff Attorney and Staff Attorney	Yes	Yes	Yes	Yes	No	No	
14	Collect reports on first-time domestic violence offender programs	S.C. Code Ann. §22-3-546	Require	Collects reports from Judicial Circuit Solicitors with 5 or more counties regarding programs for first offense domestic violence offenders	Executive Director and Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
15	Collect and maintain non-privileged data, and prepare and submit annual report, on domestic violence prosecutions	Proviso 60.7, 2017-2018 S.C. Appropriation Act, Part 1B	Require	Collects and retains non-privileged information and data regarding domestic violence prosecutions and provides annual report to General Assembly (this proviso is included twice in the Laws Chart because it imposes two deliverables -the other deliverable is disbursing appropriated funds to the Solicitors' Offices)	Executive Director and Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
16	Collect and maintain information, and prepare and submit annual report, on driving under the influence prosecutions	Proviso 60.9, 2017-2018 S.C. Appropriation Act, Part 1B	Require	Collects and retains non-privileged information and data regarding driving under the influence prosecutions and provides annual report to General Assembly	Executive Director and Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	

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17	Oversee administration of procedures for traffic education programs	S.C. Code Ann. §17-22-310	Require	Oversees administration of procedures for traffic education programs established by Judicial Circuit Solicitors	Executive Director and Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
18	Collect reports of Judicial Circuit Solicitors' traffic education programs	S.C. Code Ann. §17-22-360	Require	Makes annual traffic education programs reports prepared by Judicial Circuit Solicitors available to the public	Executive Director and Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
19	Maintain identifying information for traffic education programs	S.C. Code Ann. §17-22-370	Require	Maintains identifying information on all participants in traffic education program	Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
20	Oversee administration of procedures for alcohol education programs	S.C. Code Ann. §17-22-510	Require	Oversees administration of procedures for alcohol education programs established by Judicial Circuit Solicitors	Executive Director and Pretrial Intervention & Grants Coordinator	No	Yes	Yes	No	Yes	No	
21	Maintain records of enrollment in and completion of alcohol education programs	S.C. Code Ann. §17-22-530	Require	Maintains records of disposition of cases of successful and unsuccessful completion of alcohol education program so a person cannot benefit from the program more than once	Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
22	Maintain identifying information for alcohol education programs	S.C. Code Ann. §17-22-560	Require	Maintain identifying information on all participants in alcohol education program	Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
23	Oversee administration of procedures for pre-trial intervention programs	S.C. Code Ann. §17-22-30	Require	Oversees administration of procedures for pre-trial intervention programs established by Judicial Circuit Solicitors	Executive Director	Yes	Yes	Yes	Yes	Yes	No	
24	Create and maintain the office of Pre-Trial Intervention Coordinator	S.C. Code Ann. §17-22-40	Require	Creates the office of Pre-Trial Intervention Coordinator to assist in establishing and maintaining pre-trial intervention program	Executive Director	Yes	Yes	Yes	Yes	Yes	No	
25	Respond to Solicitors' inquiries regarding intervention eligibility	S.C. Code Ann. §17-22-130	Require	Respond to Solicitors' inquiries re intervention eligibility	Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
26	Collect and report data on all diversion programs (including pre-trial intervention, traffic education, and alcohol education)	S.C. Code Ann. §17-22-1120	Require	Collects data on all diversion programs of Judicial Circuit Solicitors and provides annual report to Sentencing Reform Oversight Committee	Executive Director and Pretrial Intervention & Grants Coordinator	Yes	Yes	Yes	Yes	Yes	No	
27	Develop, implement, and administer Prosecutors and Defenders Public Service Incentive Program	Proviso 117.63, 2017-2018 S.C. Appropriation Act, Part 1B	Require	Develop, implement, and administer Prosecutors and Defenders Public Service Incentive Program, and submit report of number of applicants and impact of program to Senate Finance Committee or House Ways and Means Committee	Executive Director, Administrative Assistant, and Pretrial Intervention & Grants Coordinator	No	Yes	No	No	Yes	No	Program is suspended because it is not funded by the General Assembly

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28	Serve on Adult Protection Coordinating Council	S.C. Code Ann. §43-35-310	Require	Provide representative to serve on Adult Protection Coordinating Council	Executive Director	No	No	No	No	Yes	No	
29	Serve on Victim Services Coordinating Council	S.C. Code Ann. §16-3-1430(B)(5)	Require	Provides representative to serve on Victim Services Coordinating Council	Executive Director	No	No	No	No	Yes	No	
30	Serve on the Attorney General's Interagency Task Force on Human Trafficking	S.C. Code Ann. §16-3-2050	Require	Provides representative to serve on Interagency Task Force on Human Trafficking	Executive Director	No	No	No	No	No	No	
31	Disburse funds within the SCCPC budget appropriated for the South Carolina Center for Fathers and Families	Part 1A, Section 60, 2017-2018 S.C. Appropriation Act	Require	Disburses funds within the SCCPC budget appropriated for the South Carolina Center for Fathers and Families	Administrative Assistant	No	No	No	No	No	No	This is simply pass-thru funding to a non-profit agency. These funds are not connected to SCCPC or the Solicitors' Offices.
32	Disburse funds within the SCCPC budget appropriated for the operation of the Solicitors' Offices to the Solicitors' Offices	Part 1A, Section 60, 2017-2018 S.C. Appropriation Act, Part 1A, and Provisos 60.1 through 60.4 and 60.6 through 60.12, 2017-2018 S.C. Appropriation Act, Part 1B	Require	Disburses funds within the SCCPC budget appropriated for the operation of the Solicitors' Offices to the Solicitors' Offices (Provisos 60.7 and 60.9 are included twice in the Laws Chart because they each impose two deliverables - here, because they require disbursement of funds and the other deliverable is providing an annual report to the General Assembly)	Administrative Assistant	No	Yes	Yes	No	Yes	No	
33	Disburse funds from from Traffic Education Programs \$140 application fee for Summary Court level offenses (6.74%) to Solicitors' Offices	17-22-350(B) & (C)	Require	Disburses funds from from Traffic Education Programs \$140 application fee for Summary Court level offenses (6.74%) to Solicitors' Offices	Administrative Assistant	No	Yes	Yes	No	Yes	No	
34	Disburse funds collected from filing fees on civil court motions to Solicitors' Offices	8-21-320	Require	Disburses funds collected on motions filed in common pleas and family courts (the first \$450,000 of fees collected) to fund drug court in the Third, Fourth, and Eleventh Judicial Circuits (funds pass through SCCPC).	Administrative Assistant	No	Yes	Yes	No	Yes	No	
35	Disburse funds collected from conditional discharge fees to Solicitors' Offices	44-53-450(C)	Require	Provides that conditional discharge fee (\$350 in General Sessions Court and \$150 in summary court) are to be distributed to solicitors per capita to be used only for drug courts (funds pass through SCCPC)	Administrative Assistant	No	Yes	Yes	No	Yes	No	
36	Disburse funds collected from a portion of \$25 surcharge imposed on fines, forfeitures, escheatments or other monetary penalties to Solicitors' Offices	14-1-212	Require	Provides that a portion (18.50%) of \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed on all misdemeanor traffic offenses or non-traffic violations are distributed to Solicitors (funds pass through SCCPC)	Administrative Assistant	No	Yes	Yes	No	Yes	No	

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37	Disburse funds collected from surcharge drug convictions to Solicitors' Offices	14-1-213	Require	Distributes \$150 surcharge on all drug convictions to Solicitors to be used only for drug courts (funds pass through SCCPC)	Administrative Assistant	No	Yes	Yes	No	Yes	No	

NOTES

Note A:

- (1) Evaluation of outcome - Historically, SCCPC has not formally evaluated the outcome obtained by customers, but has relied upon the informal feedback from the 16 Solicitors; SCCPC has recently instituted a formalized process for evaluating the outcome of its training and legal services deliverables (survey to be conducted on at least an annual basis).
- (2) Attendance - Attendance numbers change each year, but SCCPC keeps a record of such.
- (3) Charging of Fees - SCCPC does not charge a registration fee for its educational and training programs; it does, however, co-sponsor some programs where the co-sponsor charges a registration fee to cover program costs (speaker expenses, meeting space, AV equipment, provided meals and refreshments, etc.), but none of the money is received by SCCPC (the annual conference of the Solicitors' Association of South Carolina, Inc. and the Prosecution Bootcamp are the two primary examples - SCCPC is either solely or primarily responsible for the educational and training aspects of the program, but the Association collects nominal registration fees and is responsible for all non-SCCPC expenses).
- Note B: Historically, SCCPC has not formally evaluated the outcome obtained by customers, but has relied upon the informal feedback from the 16 Solicitors; SCCPC has recently instituted a formalized process for evaluating the outcome of its training and legal services deliverables (survey to be conducted on at least an annual basis).
- Note C: Legal updates are forwarded to the Solicitors and the Deputy Solicitors for them to distribute to staff as appropriate; SCCPC distributes to other prosecutors and law enforcement as appropriate.
- Note D: Legislative summaries are forwarded to the Solicitors and the Deputy Solicitors for them to distribute to staff as appropriate; SCCPC distributes to other prosecutors and law enforcement as appropriate.
- Note E: Information on potential and actual rule changes are forwarded to the Solicitors and the Deputy Solicitors for them to distribute to staff as appropriate; SCCPC distributes to other prosecutors and law enforcement as appropriate.
- Note F: SCCPC creates two handbooks/manuals for prosecutors in the Solicitors' Offices - one is distributed electronically through the Solicitors and Deputy Solicitors and the other is distributed in print at the annual Prosecution Bootcamp program; other information is distributed to prosecutors and prosecution staff electronically either through the Solicitors and Deputy Solicitors or directly.

Deliverables - Potential Harms
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Item #	Deliverable	Is deliverable provided because...	Optional - Service or Product component(s)	Greatest potential harm to the public if deliverable is not provided	1-3 recommendations to the General Assembly, other than \$ and providing the deliverable, for how the General Assembly can help avoid the greatest potential harm	Other state agencies whose mission the deliverable may fit within
1A	Coordinate administrative functions of the Solicitors' Offices	Require	Provides human resources assistance for the Solicitor and one administrative assistant in each Circuit.	The two state employees in each of the 16 Solicitors' Offices (the elected Solicitor and one administrative assistant) would be without human resources support and assistance.	1. Continued support of SCCPC and its mission.	None
1B		Require	Coordinates and provides support for diversion programs in the Solicitors' offices.	The Solicitors' Offices affiliate services would be without a coordinating state agency, negatively impacting consistency and efficiency.	1. Continued support of SCCPC and its mission.	None
2	Provide state budget support to Solicitors	Require	Prepares and submits budgets of Judicial Circuit Solicitors to General Assembly.	The Solicitors' Offices would be without a coordinating state agency, negatively impacting the preparation and submission of a budget, which serves all 16 Judicial Circuits and is cognizant of the special circumstances and needs of each, and receipt of state budgeted funds negatively impacting the ability of the Solicitors' Offices to prosecute cases.	1. Continued support of SCCPC and its mission.	None
3	Collect Judicial Circuit Solicitors' expenditure reports and submit to Legislature	Require	Provides expenditure reports and revenue streams for each Judicial Circuit Solicitor to Chairmen of Senate Finance Committee and House Ways and Means Committee.	The Chairmen of Senate Finance Committee and House Ways and Means Committee would be without information on expenditures and revenues for each circuit.	1. Continued support of SCCPC and its mission.	None
4	Encourage, develop, coordinate, and conduct legal education and other training	Require	Provides legal education and training for Solicitors' offices and affiliate services, other prosecution offices, and law enforcement.	Staff of the Solicitors' Offices would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Enact legislation providing for state training facilities to be shared and used by state agencies with either no or only nominal fees. 2. Continued support of SCCPC and its mission.	None
5	Provide legal updates	Require	Provides case law updates, legislative summaries, and other legal updates to Solicitors' Offices and, as applicable, other prosecution offices.	Staff of the Solicitors' Offices would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Continued support of SCCPC and its mission.	None
6	Monitor legislation	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Monitors legislation related to criminal justice system, juvenile justice system, evidence, court procedure, law enforcement, and other matters related to prosecutors and prosecution, and prepares legislative summaries for Solicitors' Offices and, as applicable, other prosecution and law enforcement; and provides testimony, input, and assistance as requested by Solicitors, legislators, legislative staff, and criminal justice entities.	Staff of the Solicitors' Offices would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Continued support of SCCPC and its mission.	None
7	Monitor changes to court rules affecting prosecutors and prosecution	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Provides announcements and summaries of potential and actual changes to court rules for Solicitors' Offices and, as applicable, and other prosecution offices.	Staff of the Solicitors' Offices would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Encourage state government to provide more assistance and options to state agencies for websites and secure distribution of materials and information via the Internet. 2. Continued support of SCCPC and its mission.	None
8	Act as clearinghouse for information and distribution of publications and other information	Require	Provides prosecution handbooks and other information related to the prosecution of criminal cases and affiliate services.	Staff of the Solicitors' Offices would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Enact legislation allowing for the sharing of transcripts of court proceedings among criminal prosecutors and criminal defense attorneys without additional payment to or permission from a state-employed court reporter once a copy has been purchased by a state, county, or city prosecution or public defender office or agency. 2. Continued support of SCCPC and its mission.	None

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9	Provide technical service (legal assistance) and support	Require	Responds to requests for assistance from prosecutors (including law enforcement officers who prosecute their own cases) with substantive and practical questions related to specific criminal prosecutions.	Staff of the Solicitors' Offices and other attorney and law enforcement prosecutors would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Dependant upon state funding, statutorily require that prosecutions of all DUI cases be attorneys (prohibit the prosecution of any criminal charges by law enforcement) and provide additional resources to Solicitors' Offices to prosecute these cases in the summary courts. 2. Consider (a) creating statutory attorney-client privilege between lawyers at SCCPC and prosecutors and law enforcement officers who call for assistance with specific cases, and/or (b) extending prosecutorial immunity to the attorneys in SCCPC who provide assistance to state, county, and local prosecutors (lawyer and law enforcement). 3. Continued support of SCCPC and its mission.	None
10	Provide general legal research and assistance	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Responds to requests for assistance with general legal research and questions for prosecutors, victim advocates, diversion staff, investigators, paralegals, other prosecution staff and, as appropriate, law enforcement.	Staff of the Solicitors' Offices, other prosecutors, and law enforcement would be inadequately prepared to perform their job responsibilities competently, efficiently, and properly resulting in the uneven and unfair administration of justice.	1. Continued support of SCCPC and its mission.	None
11	Provide blank indictments to the Solicitors' Offices	Require	Blank indictments are no longer printed and provided to the Solicitors' Offices because the indictments are now generated on computers and printed.	None (see recommended law change - proposed deletion of this duty).	1. Amend S.C. Code Ann. §1-7-940(A) to remove (4), because the Solicitors' Offices prepare indictments on their own (most, if not all, via computers without using preprinted forms).	None
12	Develop protocols related to the review of domestic violence fatalities	Require	Develops protocols for use of Judicial Circuit Domestic Violence Fatality Review Committees, and by coroners and others conducting autopsies	The Solicitors' Committees would not have operational guidance and there would be no consistency in how the 16 different Committees operate, which could result in inadequate fatality reviews.	1. Continued support of SCCPC and its mission.	None
13	Collect and maintain reports from the Solicitors' Judicial Circuit's Domestic Violence Fatality Review Committees	Not specifically mentioned in law, but provided to achieve the requirements of the applicable law	Collects and maintains annual reports from the Solicitors' Judicial Circuit's Domestic Violence Fatality Review Committees	This information would not be centrally maintained and reviewed for purposes of determining what suggestions should be presented to the Solicitors for their joint consideration.	1. Continued support of SCCPC and its mission.	None
14	Collect reports on first-time domestic violence offender programs	Require	Collects reports from Judicial Circuit Solicitors with 5 or more counties regarding programs for first offense domestic violence offenders	There would be no reports from Judicial Circuit Solicitors with 5 or more counties regarding programs for first offense domestic violence offenders	1. Continued support of SCCPC and its mission.	None
15	Collect and maintain non-privileged data, and prepare and submit annual report, on domestic violence prosecutions	Require	Collects and retains non-privileged information and data regarding domestic violence prosecutions and provides annual report to General Assembly (this proviso is included twice in the Laws Chart because it imposes two deliverables -the other deliverable is disbursing appropriated funds to the Solicitors' Offices)	There would no central repository for this information or report, as required by Proviso 60.7, 2017-2018 S.C. Appropriations Act, and the General Assembly would be without information related to domestic violence prosecutions.	1. Continued support of SCCPC and its mission.	None

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16	Collect and maintain information, and prepare and submit annual report, on driving under the influence prosecutions	Require	Collects and retains non-privileged information and data regarding driving under the influence prosecutions and provides annual report to General Assembly	There would no central repository for this information, and the General Assembly would be without information related to driving under the influence prosecutions.	1. Continued support of SCCPC and its mission.	None
17	Oversee administration of procedures for traffic education programs	Require	Oversees administration of procedures for traffic education programs established by Judicial Circuit Solicitors	There would be no coordination of traffic education programs among the Solicitors' Offices.	1. Continued support of SCCPC and its mission.	None
18	Collect reports of Judicial Circuit Solicitors' traffic education programs	Require	Makes annual traffic education programs reports prepared by Judicial Circuit Solicitors available to the public	This information would not be compiled as required by Section 17-22-360.	1. Continued support of SCCPC and its mission.	None
19	Maintain identifying information for traffic education programs	Require	Maintains identifying information on all participants in traffic education program	There would no central repository for this information. Offenders would be able to participate in the program more than once (participation is limited to one time under Section 17-22-320).	1. Continued support of SCCPC and its mission.	None
20	Oversee administration of procedures for alcohol education programs	Require	Oversees administration of procedures for alcohol education programs established by Judicial Circuit Solicitors	There would be no coordination of alcohol education programs among the Solicitors' Offices.	1. Continued support of SCCPC and its mission.	None
21	Maintain records of enrollment in and completion of alcohol education programs	Require	Maintains records of disposition of cases of successful and unsuccessful completion of alcohol education program so a person cannot benefit from the program more than once	There would no central repository for this information and persons might be able to go through the program more than once (participation is limited to one time under Section 17-22-520).	1. Continued support of SCCPC and its mission.	None
22	Maintain identifying information for alcohol education programs	Require	Maintain identifying information on all participants in alcohol education program	There would no central repository for this information, which is necessary to ensure that a person does not participate in a program more than once (participation is limited to one time under Section 17-22-520)	1. Continued support of SCCPC and its mission.	None
23	Oversee administration of procedures for pre-trial intervention programs	Require	Oversees administration of procedures for pre-trial intervention programs established by Judicial Circuit Solicitors	There would be no coordination of pre-trial intervention programs among the Solicitors' Offices.	1. Continued support of SCCPC and its mission.	None
24	Create and maintain the office of Pre-Trial Intervention Coordinator	Require	Creates the office of Pre-Trial Intervention Coordinator to assist in establishing and maintaining pre-trial intervention program	There would be no coordination and support of pre-trial intervention programs among the Solicitors' Offices; and offices would be without some assistance in ensuring that offenders do not participate in pretrial intervention more than once contrary to legislative intent (participation is limited to one time under Section 17-22-50)	1. Continued support of SCCPC and its mission.	None
25	Respond to Solicitors' inquiries regarding intervention eligibility	Require	Respond to Solicitors' inquiries re intervention eligibility	Offenders would be able to participate in the program more than once, contrary to legislative intent, without this means of verifying past participation in an intervention program.	1. Continued support of SCCPC and its mission.	None
26	Collect and report data on all diversion programs (including pre-trial intervention, traffic education, and alcohol education)	Require	Collects data on all diversion programs of Judicial Circuit Solicitors and provides annual report to Sentencing Reform Oversight Committee	There would no central repository for this information, and the Sentencing Reform Oversight Committee would be without information related to diversion programs as required by 17-22-1120.	1. Include prosecution representatives in appointments to legislative oversight committees that include non-legislator members. 2. Continued support of SCCPC and its mission.	None

Deliverables - Potential Harms
(Study Step 1: Agency Legal Directives, Plan and Resources)

Agency Responding	Commission on Prosecution Coordination
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Item #	Deliverable	Is deliverable provided because...	Optional - Service or Product component(s)	Greatest potential harm to the public if deliverable is not provided	1-3 recommendations to the General Assembly, other than \$ and providing the deliverable, for how the General Assembly can help avoid the greatest potential harm	Other state agencies whose mission the deliverable may fit within
27	Develop, implement, and administer Prosecutors and Defenders Public Service Incentive Program	Require	Develop, implement, and administer Prosecutors and Defenders Public Service Incentive Program, and submit report of number of applicants and impact of program to Senate Finance Committee or House Ways and Means Committee	Law students, who are incurring increasingly high student loan debt, will forego joining a prosecutor or public defender office upon graduation because of the low pay (when compared to private practice or even some other government positions).	1. Adopt tax incentives for lawyers who serve as full-time state and county prosecutors and public defenders 2. Consider scholarships or grants for law students who, upon graduation and admission to the South Carolina Bar, work in county prosecutor and public defender offices for an agreed period of time	None
28	Serve on Adult Protection Coordinating Council	Require	Provide representative to serve on Adult Protection Coordinating Council	The Task Force would not receive input from SCCPC (the collective, statewide perspective of the trial prosecutors who prosecute cases related to the emotional, physical, and financial abuse and exploitation of, as well as other crimes committed against, vulnerable adults and, as a result, can provide the Council with problems identified within the criminal justice system impacting them)	1. Continued support of SCCPC and its mission.	None
29	Serve on Victim Services Coordinating Council	Require	Provides representative to serve on Victim Services Coordinating Council	The Task Force would not receive input from SCCPC (the collective, statewide perspective of the trial prosecutors and victim/witness advocates who interact with victims and the agencies and groups who provide services to victims and, as a result, can assist the Council with identifying coordination, policy, and procedural issues that need to be addressed to improve victim services).	1. Continued support of SCCPC and its mission.	None
30	Serve on the Attorney General's Interagency Task Force on Human Trafficking	Require	Provides representative to serve on Interagency Task Force on Human Trafficking	The Task Force would not receive input from SCCPC (the collective, statewide perspective of the trial prosecutors who encounter victims of human trafficking, prosecute cases related to human trafficking, and work with other agencies and groups involved in prosecution, provision of services to, and public education on trafficking; and, as a result, can assist the Task Force with identifying coordination, policy, and procedural issues that need to be addressed to better address the issue of human trafficking and the needs of victims)	1. Continued support of SCCPC and its mission.	None
31	Disburse funds within the SCCPC budget appropriated for the South Carolina Center for Fathers and Families	Require	Disburses funds within the SCCPC budget appropriated for the South Carolina Center for Fathers and Families	Unknown	Unknown	Unknown - This is simply pass-thru funding to a non-profit agency. These funds are not connected to SCCPC or the Solicitors' Offices.
32	Disburse funds within the SCCPC budget appropriated for the operation of the Solicitors' Offices to the Solicitors' Offices	Require	Disburses funds within the SCCPC budget appropriated for the operation of the Solicitors' Offices to the Solicitors' Offices (Provisos 60.7 and 60.9 are included twice in the Laws Chart because they each impose two deliverables - here, because they require disbursement of funds and the other deliverable is providing an annual report to the General Assembly)	The Solicitors' Offices would not have access to state funding, which is essential to their ability to prosecute.	1. Continued support of SCCPC and its mission.	None

Deliverables - Potential Harms
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33	Disburse funds from from Traffic Education Programs \$140 application fee for Summary Court level offenses (6.74%) to Solicitors' Offices	Require	Disburses funds from from Traffic Education Programs \$140 application fee for Summary Court level offenses (6.74%) to Solicitors' Offices	The Solicitors' Offices would not have access to state funding for the operation of the Traffic Education Program	1. Continued support of SCCPC and its mission.	None
34	Disburse funds collected from filing fees on civil court motions to Solicitors' Offices	Require	Disburses funds collected on motions filed in common pleas and family courts (the first \$450,000 of fees collected) to fund drug court in the Third, Fourth, and Eleventh Judicial Circuits (funds pass through SCCPC).	The Solicitors' Offices would not have access to state funding, for the operation of Drug Courts.	1. Continued support of SCCPC and its mission.	None
35	Disburse funds collected from conditional discharge fees to Solicitors' Offices	Require	Provides that conditional discharge fee (\$350 in General Sessions Court and \$150 in summary court) are to be distributed to solicitors per capita to be used only for drug courts (funds pass through SCCPC)	The Solicitors' Offices would not have access to state funding, for the operation of Drug Courts.	1. Continued support of SCCPC and its mission.	None
36	Disburse funds collected from a portion of \$25 surcharge imposed on fines, forfeitures, escheatments or other monetary penalties to Solicitors' Offices	Require	Provides that a portion (18.50%) of \$25 surcharge imposed on all fines, forfeitures, escheatments, or other monetary penalties imposed on all misdemeanor traffic offenses or non-traffic violations are distributed to Solicitors (funds pass through SCCPC)	The Solicitors' Offices would not have access to state funding, which is essential to their ability to prosecute.	1. Continued support of SCCPC and its mission.	None
37	Disburse funds collected from surcharge drug convictions to Solicitors' Offices	Require	Distributes \$150 surcharge on all drug convictions to Solicitors to be used only for drug courts (funds pass through SCCPC)	The Solicitors' Offices would not have access to state funding, for the operation of Drug Courts.	1. Continued support of SCCPC and its mission.	None